

**Meeting Minutes Thursday, January 2<sup>nd</sup>, 2020: Bakersfield Fire Station, Bakersfield**

Attendees: Cynthia Scott, Paul Stanley, John Little, Wendy Scott, Mike Manahan, Sean Kio, Ranier Lucas, and Lindsey Wight

- 1) Meeting was called to order at **7:08pm. Introductions of Board members and Sean Kio, the grant writer for Enosburg Falls.**
- 2) Review of December meeting minutes – **JL motions; CS seconds; all in favor.**
- 3) Community Connections – **Sean introduced himself, his position as Director of Economic Development, what he has done so far (making the rounds; learning the players in our region), and what he envisions (what Enosburg needs). He has office space at the Enosburg Community Center and is usually there Tuesdays and Thursdays, but most of his time is spend out in the community. Economic Development meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays at the Village Offices. Wendy and Sean plan both plan to attend a selectboard meeting in February. Lindsey shared an overview of the MRBA, mentioned W&S and the role they play (plus the available grants!), and reviewed some Enosburg-specific projects: Lawyer’s Landing hopes, and design work for storm runoff improvements to the Hannaford complex.**

- 4) Administrative business

**Lindsey went over 2019 figures/numbers. Some of the categories of activities that we do were not captured well in Lindsey’s excel spreadsheet tracking (i.e. “tree planting” fell under “grant project”, so we don’t actually have a good sense of how much time/effort went into tree planting projects in this snapshot of 2019. Paul brought up that QuickBooks will help track categories and activities, so hopefully next year we will have more accurate assessments. Lindsey will get a volunteer time pie-chart pulled together, so that we can visualize that, as well.**

**Project Manager position – need description and timeline. John will draft up a position description. We discussed what should be included: contract work - ~20 hours/wk; task-oriented (tree planting; water sampling; meeting with landowners; Bugworks; school presentations using the Rainfall Simulator). Need to come up with a projected start date (but need to ensure funding first). We will advertise through the Messenger, Courier, Front Porch Forum, our partners, list-servs, and River Management Society.**

- 5) Grants/projects update

**Lindsey went over the handout of the Projects and Programs overview. She will continue to report in this format quarterly, or as significant changes happen.**

**High Meadows Fund – Lindsey is pulling together a group of people for a visioning workshop at the end of the month. HMF will facilitate discussion about project ideas to improve resilience in our headwaters towns. This will lead to the formation of a steering committee who will work towards these goals.**

**WUV Design Block Grant – a consulting company has asked us to be a nonprofit partner with them in designing improvements in stormwater management at the Enosburg Hannaford shopping center.**

**LCBP QAPP – we’ll be submitting this by the end of the month, with the plan to complete the Japanese knotweed mapping and outreach project this summer.**

**LCBP E&O and Org Support – Ranier crafted an application to partner with Green Mountain Farm to School and provide education about rain gardens paired with education about nutrition, culminating in the creation of an edible rain garden at one of our watershed schools. We also applied for funding to partner with other organizations, as well as to procure a new computer for Ranier’s position.**

- 6) Outreach/Projects – **Tree plantings in Troy, and likely in Sheldon. We will aim to plant 6 acres this spring. Will need to set up school outings; possibly work with the VYCC again? Nathan Wiles may be a contact for student volunteers. Lindsey needs to visit the Westcom property to assess for trees.**
- 7) Events – **Annual Forum: March 5<sup>th</sup> – possibly at the Enosburg Community Center?**

**Annual River Clean-Up in July (one of the Friday service days for AmeriCorps members? Ranier will inquire). Let's focus in Westfield this year.**

**BGABGA – need to identify funding, and reach out to Montgomery Summer Sessions about their schedule.**

**Benefit Concert – Thursday, November 5<sup>th</sup>. Lindsey will look in to the Quincy (but would need to arrange sound) – Sandy Ferland is contact; Lindsey set up a tour?**

- 8) Newsletter/Annual Report – Handed out letters for personal notes. Thank you for tackling this task, Board members! Lindsey and Ranier will get the newsletters printed and will include your personalized membership letters.**
- 9) Next meeting – February 6, 2020 – Paul and Linda's Pleasant Street house (Ellen's)**
  - March 5, 2020– Annual Forum – Enosburg Community Center?**
  - April 2, 2020 – location?**